

Appendix A

Quarter 3 / Month 9 (December 22) Financial Report – Community Services Committee

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Revenue Budget - Community Services

Communities Services

overspend £294k (Change: £30k improvement from Q2) mainly due to:

- **(£42k) Salaries** : savings due to unfilled vacancies in Waste, Streets and Parks (Change from Q2: £17k improvement).
- **£42k Car parking** : £52k reduced revenue for Off Street Car Parking, due to reliability in car parking machinery and reduced volume of cars parking. Offset by £10k other small expenses variances. The barrier is an ongoing issue which Officers are working on

2021/22	Forecast	Annual	Outturn	Change	One-off	Ongoing
Outturn	at Q3	Budget	Variance	from Q2	events	Pressures
£k	£k	£k	£k	£k	£k	£k
1,255 Salaries	1,267	1,309	(42)	(17)	(42)	
(34) Car Parking-On Street	(14)	(14)	0	0		
28 Car Parking-Off Street	24	(18)	42	(2)		42
(15) Hackney Carriage/Private Hire	(19)	(19)	0	0		
208 Leisure & Community Grants	260	260	0	0		
248 Environmental Services	285	273	12	17	5	7
1,960 Waste Services	2,214	1,980	234	(3)		234
(69) Cesspool Services	(59)	(109)	50	1		50
(266) All Operational Services	(152)	(153)	1	(14)	(32)	33
405 Parks and Open Spaces	541	537	4	(11)	2	2
42 Streets & Public Conveniences	(2)	5	(7)	(1)	3	(10)
3,762 Community Services	4,345	4,051	294	(30)	(64)	358

mitigation for a feasible alternative charging facilities at Ellice Road (Change from Q2:£2k improvement).

- **£12k Environmental Services**: savings (£7k):recharges for salary costs (£3k) unbudgeted one-off grant received from DLUHC, less £12k income (deterioration of £7k in Q3) reduce on various income lines, £10k unbudgeted database maintenance new item in Q3 (Change from Q2: £17k deterioration).
- **£234k Waste Services**: due to inflation. This is deemed to be ongoing but mitigations are being explored. (improvement from Q2 of £4k), £11k reduced income as demand for Bulky Waste Collections have slowed, (£4k) increase price/tonne additional income from clothes and textiles collections, (£7k) less expenses for recycling palm banks collections and (£1k) less diesel costs (Change from Q2: £3k improvement).
- **£50k Cesspool Services**: £75k reduced income (£18k deterioration since Q2) and £25k less costs for Cesspool emptying (Q2 was £8k) continues on from last financial year. High value commercial clients lost to aggressive undercutting by other providers. (Change from Q2: £1k deterioration).
- **£1k Operational Services**: multitude of offsetting variances, notable being increases in cemetery fees £30k (improvement since Q2 of £22k) with the sale of the reclaimed area for double plots. Note once they are all sold this revenue will return to the normal rate. £10k costs incurred for O Licence 1year contract to ensure the Depot is compliant. (Change from Q2: £14k improvement).
- **£4k Parks and Open space**: £14k reduced income continues on from last financial year, improvement in Q3 due to release (£15k) part of unspent budget for unauthorised encampments and £3k other small variances.(Change from Q2: £11k improvement).
- **(£7k) Streets & Public Conveniences**: £6k budget not required for business rates as now exempt. Release £1k part of unspent budget for Graffiti (Change from Q2:£1k improvement).

Savings Tracker - Community Services

Committee	Target	Blue Achieved	Green	Amber	Red	Black - BAU Full Year Forecast
		£k	£k	£k	£k	£k
Community Services	177	118	39	20	0	0

- The Community Services Committee budget includes a savings target of £177k.
- Of this:
 - £118k is currently deemed to be achieved
 - £39k is deemed to be achievable
 - £20k is deemed to be at risk
- The £20k amber element relates to savings in Operations and Localities. This relates to a reduction in the number of mechanical sweepers. Whilst the number of active sweepers will be reduced, the service is awaiting quotes for a scheduled replacement, likely to be next financial year. It is expected that the majority of the saving can be delivered. Detail of the savings plan for this committee is set out below:

MTFP Savings Title	Savings Achieved £	Green Forecast in Remainder of the Year £	Amber Forecast in Remainder of the Year £	Red Forecast in Remainder of the Year £	Total Savings Forecast in 2022/23 £
Mechanical Sweeper Utilisation			20,000		20,000
Efficiency and income improvement on various Reg services	12,000	4,000			16,000
Tandridge Commercial Services works to Housing - Full cost recovery	6,750	2,250			9,000
Charge for contaminated Bin Clearances	1,500	500			2,000
Increase Garden Waste charges	48,000	16,000			64,000
Charge schools for recycling collections	18,750	6,250			25,000
Introduce a Vacancy Factor in staff budgets	30,750	10,250			41,000
	117,750	39,250	20,000	0	177,000

Capital Budget - Community Services

Scheme Name	Original Budget	Carry Forwards	Budget Including Carry	FY Forecast at Q3	Forecast Variance at
	2022/23	from 2021/22	Forwards 2022/23		Q3 2022/23
	£	£	£	£	£
Vehicle Fleet Renewals	204	172	376	0	(376)
Plant, Furniture & Equipment (GF)	8		8	8	0
Car Parking	35		35	35	0
Childrens Playground Equipment	27	399	426	41	(385)
Leisure Pool-Freedom /capital loans	0		0	0	0
Purchase of Waste Collection Vehicles	0		0	0	0
Land Drainage Capital Works	10		10	0	(10)
Park, Pavilions & Open Spaces	114	164	278	278	0
Grange Meadow Access Works	0	250	250	250	0
Public Conveniences Capital Works	150	100	250	39	(211)
Litter Bins	8		8	8	0
Roads & Paths St Marys Church	0		0	0	0
Garden Waste Bins	25	13	38	38	0
Playground Improvements Match Funding	0	50	50	0	(50)
Refuse, Recycling and Food Waste bins	90	20	110	32	(78)
Total Capital Programme	672	1,167	1,839	729	(1,110)

- The Capital Budget was approved by Full Council on 2nd February 2022 at £672k.
- This was supplemented by £1,167k of carry forwards from 2021/22
- The total budget for 2022/23 is therefore £1,839k
- The individual scheme budgets have had an in depth review for deliverability at Q3 and at present has a Forecast Variance of £1.110m underspend. Some of the schemes have been put on hold until after the Future Tandridge Programme for the relevant service has been concluded and ensure that the schemes and the programme are aligned.
- Spend across the Committee's schemes is c.£286k (39.4%) at Q3, however it should be noted that the Grange Meadow access Works scheme £250k has commenced and is on track to be completed by the end of February. The other schemes which also have funds still to spend have a programme of works which are to be completed by the end of the financial year.

Revenue Risks – Community Services

Committee	Outline of Risk	Mitigation	Range Max - Min £k	Likely Financial Risk £k
Community Services	Inflationary impact on waste contract may vary from amount indicated in forecast depending on final calculation of inflationary pressures. An indicative value of £234k has been included in the forecast.	Regular meetings continue to discuss progression of the new contract and will review issues as they arise	£100k-£300k	
Community Services	Trees Programme Budget may not be enough for 2022/23. Budget provided last year was not used as work has to be co-ordinated with Network Rail with associated restrictions on access and cost. Work still has to be completed - last years estimated cost £45k.	Programme of works being established to ensure programme is kept to within Budget. However TDC has a high density of trees which have ash dieback and processionary moth issue. Lack of adequate tree management has put more stress on what work must be completed.	£45k	£45k